

Dorothy Fox PTA Vice President

Vice President is partnered closely with the President, and acts as their "right hand". The Vice Presidents primary responsibility is to shadow the President in order to support the President the best they can (see Presidents job duties below.) In addition, the Vice President works alongside the school administration to organize Back to School Night activities. The Vice President also helps the Nomination Committee to help insure a healthy election and transition of the PTA Board each year.

You will play a lead role in:

- Unit organization
- Meetings
- Inclusiveness
- Elections
- Programs
- Member training
- Finances

You will use your skills to:

- Organize: plan and set priorities
- Recruit, manage, motivate and retain volunteers
- Welcome a diverse and inclusive group of members, volunteers, and leaders
- Run effective programs
- Manage money, raise funds
- Run effective meetings
- Ensure all voices are heard through effective use of parliamentary procedure
- Advocate on behalf of students
- Transition to the next leadership team by nurturing potential leaders and preparing the incoming team